



ANNUAL FALL BANQUET COMMITTEE MEETING  
LOCATION: Denali Overlook Inn  
Wednesday, September 16th, 2015 9:45am

**Committee Members in Attendance:**

Kerry Walter, Jenniffer Birdsall, Angela Hoffman, Ron Quilliam, Israel Mahay & Beth Valentine

***Bids:***

- Discussed the bidding process.
  - Discussed the pricing and set a \$40.00 limit per person with gratuity included.
  - Discussed venue options and that if a business is using their own facility of we would like to have a private party and the facility should be closed to the public.
  - We are expecting about 60-75 people for the banquet.
  - Discussed the menu - Meal should include: Meat entrée, starch, vegetable, salad, dessert, water, coffee and tea.
  - If a beer/wine bar is available members will need to pay for these drinks separately.
  - Discussed a vegetarian option for 2-4 guests.
  - Decided that we would need all bids back by Sept. 25<sup>th</sup> no later than 3:00pm.
  - Sent out bid letters at 12:00pm on Sept. 16<sup>th</sup> 2015.
- Sent bids to – Mt. High Pizza Pie, Talkeetna Road House, Kahiltna Bistro, Flying Squirrel, Swiss Alaska Inn, Talkeetna Alaskan Lodge, Sheep Creek Lodge, Wildflower Café, Latitude 62°, West Rib Pub, Denali Brew Pub, and The Senior Center.

***Invitations:***

- Stephanie Smothers will print labels.
- Kerry & Trevor Walter will create the invitations.
- Invitations will be mailed.

*Caters Duties:*

- Caterer will provide tablecloths, plates, silverware, and glassware related to service and be responsible for food related set-up, oversight and clean-up. The chamber will provide some decorations and music.
- Discussed labeling entrees.

*Music:*

- Angela Hoffman volunteered to contact locals to play for us.
- We would pay up to \$100.00 for a half hour of music.
- Music will be played from 6:15-6:45pm

*Auctioneer:*

- Jennifer Birdsall volunteered to contact some local talent to be our auctioneer.
- Auctioneer and one guest will get free tickets.

*Mini-Moose:*

- Decided we would sell all mini-moose for \$100.00.
- We will pick up 7 more mini-moose from Talkeetna Gifts and Collectables for \$15.00 each.
- Announce we have mini-moose on our next announcements or email.

*Elections:*

There are 3 board positions that need to be filled.

- Board members running again.
  - Ron Quilliam and Israel Mahay
- Beth Valentine is not running again at this time.
- We would like to have all candidates send us a short Bio and the reason why you would like to run for the board.
- Kerry Walter will make ballots
- Israel Mahay will contact Princess and MSCVB to see if they would like to have a representative on the board.
- Beth Valentine will contact Talkeetna Alaskan Lodge to see if they would like to have a representative on the board.

*Activities:*

- Spilt the Pot
- Brown Bag Auction - supports the scholarship program.

*Decorations:*

- Contact Suzy Kellard
- Decorating will begin at 4:00pm on Oct. 16<sup>th</sup> 2015.

*Committee Meeting respectfully submitted by:*

*Kerry Walter*

*Administrative Assistant*

*Talkeetna Chamber of Commerce*